



Competition No.: **2025-006**  
Position: **City Supervisor (Casual)**  
Classification: **SP5 Salary Scale: \$65,024.26 - \$88,273.27**

- Casual (Unionized)
- Shift rotations consisting of evenings, weekends, and on-call overnights

Conditions:  
Department: **After Hours Unit**  
Location: **1410 Mountain Avenue**  
Closing Date: **January 29, 2025**  
How to Apply: **Email: [apply@secfs.ca](mailto:apply@secfs.ca) Fax: 204-594-0499**

Reporting to the Director of Services, the After Hours Supervisor will play a pivotal role in providing enhanced services to Southeast Communities and their community members, overseeing unit operations, coordinating with community and city staff, developing and mentoring staff, and ensuring effective service delivery. The ideal candidate will possess strong leadership, organizational, and communication skills, as well as a deep understanding of local community resources.

### RESPONSIBILITIES:

- Oversees the case management and service delivery requirements of the Agency by providing staff with consultation, direction, monitoring and workload is prioritized according to need.
- Establishes an understanding of community values, strengths, and concerns; and works collaboratively with our communities, services and collaterals to achieve program and service objectives.
- Contributes to plans for enhancing service delivery for the unit, participates in developing strategies and resource knowledge, posting documentation and collecting statistics.
- Participates with Human Resources in the recruitment and selection process; maintains and upgrades staff competencies through professional development and training opportunities; and provides guidance for Agency policies to be adhered to.
- While based in Winnipeg must be willing to attend different communities via car, plane, boat and/or helicopter when needed to further enhance services provided by the After Hours Unit.
- Other duties as assigned by the Director of Services.

### QUALIFICATIONS:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered).
- A minimum of five (5) years experience in front-line case management with Children-in-Care and families.
- Knowledge of and familiarity with:
  - *Child & Family Services Act, Adoption Act, Human Rights Acts, and An Act respecting First Nations, Inuit and Métis Children, Youth, and Families;*
  - Child and Family Services Authority structure and services;
  - First Nation child welfare practice and issues in Manitoba;
  - First Nation culture and political environment.
- Excellent leadership, team-building, and interpersonal skills.
- Proficiency with Microsoft Office (i.e., Word, Excel, and Outlook), CFSIS, and IM.
- Excellent verbal and written communication skills (especially regarding documentation and report writing).
- A valid driver's license and a reliable vehicle.
- Satisfactory Criminal Record; Child and Adult Abuse Registry; and Prior Contact Check.

Preference will be given to Southeast members, and Indigenous (First Nations, Métis, or Inuit) candidates meeting the position requirements. **All Indigenous applicants are asked to self-declare within their cover letter.** We thank all applicants; however, only those candidates selected for an interview will be contacted.

***We offer competitive wages and an exceptional benefits package.***

**Berens River First Nation - Black River First Nation- Bloodvein First Nation - Brokenhead Ojibway Nation- Hollow Water First Nation - Little Grand Rapids First Nation- Pauingassi First Nation - Poplar River First Nation**